

HAZARDOUS MATERIALS BUSINESS PLANS (HMBP)

FEBRUARY 2014

WHAT IS AN HMBP?

HazMat Business Plans are designed to fulfill "Community Right To Know" requirements and to assist the Fire Dept. and emergency responders in case of an incident at the facility. The plans must include a HazMat inventory and locations, site contacts, facility emergency procedures and equipment, utility locations, USTs, and site maps. Plans must be recertified annually (March 1st), or when changes are made to the inventory, ownership or business activity.

IMPORTANT UPDATE...Per Assembly Bill 2286, effective January 1, 2013 CUPAs will no longer be allowed to accept the traditional paper format. All HMBPs are now required to be filed electronically using the **CERS** system (California Environmental Reporting System).

<http://cers.calepa.ca.gov/Home>

WHO MUST FILE?

All businesses which handle hazardous materials or hazardous waste above the minimum reporting threshold. These minimum requirements are established by the local CUPA (Certified Unified Program Agency) and may differ based on local jurisdiction. Consult the CUPA in your area to verify if your business needs to file an HMBP.

TYPICAL MINIMUM REQUIREMENTS (MAY VARY BY LOCATION)

- ◆ **HAZMAT LIQUIDS-55 GAL. OF ANY SINGLE ITEM**
- ◆ **HAZMAT SOLIDS-500 LBS. OF ANY SINGLE ITEM**
- ◆ **COMPRESSED GASES-200 CU. FT. OF ANY SINGLE ITEM**
- ◆ **HAZARDOUS WASTE-ANY AMOUNT (SAN BERNARDINO CTY.)**
- ◆ **EXTREMELY HAZARDOUS SUBSTANCES-ABOVE THE TPQ (THRESHOLD PLANNING QUANTITY)**

QUANTITIES ARE CUMULATIVE, EXAMPLE:

60 X 1 GAL. BOTTLES OF A SINGLE MATERIAL WOULD EXCEED THE MINIMUM LIMIT

ADDITIONAL INFORMATION

The following websites provide information on the CUPA requirements for their respective areas. Please be aware that some cities & municipalities within these counties have established their own CUPA, and may have differing requirements.

- ◆ Los Angeles County (213) 978-3680 <http://lafd.org/prevention/underground/hm/index.html>
- ◆ Orange County (714) 433-6000 <http://occupainfo.com/programs/hm>
- ◆ Riverside County (888) 722-4234 <http://www.rivcoeh.org>
- ◆ San Bernardino County (909) 386-8401 <http://www.sbcfire.org/hazmat/index.aspx>
- ◆ San Diego County (858) 505-6880 http://www.sdcounty.ca.gov/deh/hazmat/hazmat_permits.html
- ◆ Ventura County (805) 654-2435 <http://www.ventura.org/rma/envhealth/cupa/hmbp.html>
- ◆ Cal EPA-CUPA homepage <http://calepa.ca.gov/cupa/>